



# TEAM PREVENTION & EDUCATION

SCORE

TIME

POST NAME

CATEGORY	5 points	3 points	1 point	POINTS
<b>Presentation Techniques &amp; Stage Presence</b>	<ul style="list-style-type: none"> <li>All team members (4) participated and helped each other as needed.</li> <li>Team members spoke clearly and were easy to understand.</li> <li>Presenters were comfortable, confident, and prepared.</li> <li>Eye contact was maintained when appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>Only 3 team members participated.</li> <li>Some team members spoke clearly and were easy to understand.</li> <li>Presentation seemed hurried or too slow.</li> <li>1+ team members relied heavily on notes.</li> <li>Some eye contact maintained.</li> </ul>	<ul style="list-style-type: none"> <li>Only 1-2 team members participated.</li> <li>Team members spoke too quietly mumbled or were hard to understand.</li> <li>Little to no eye contact.</li> <li>Read presentation directly from notes.</li> <li>Presentation seemed awkward and uncomfortable.</li> </ul>	
<b>Research &amp; Accuracy of Facts</b>	<ul style="list-style-type: none"> <li>Team researched the subject and listed at least 3 credible resources.</li> <li>Integrated at least 3 pertinent examples, facts, and/or statistics into presentation.</li> <li>Gave important information that went beyond the obvious or predictable.</li> <li>All facts are reported accurately.</li> </ul>	<ul style="list-style-type: none"> <li>2 credible resources were listed.</li> <li>Integrated at least 2 pertinent examples, facts, and/or statistics.</li> <li>Some information was basic, some went beyond the obvious.</li> <li>Most facts were reported accurately.</li> </ul>	<ul style="list-style-type: none"> <li>1-0 credible resources were listed.</li> <li>Integrated 1-0 examples, facts, and/or statistics.</li> <li>Only basic/obvious information was provided.</li> <li>Fact(s) were inaccurate, missing, or not related to the topic at hand.</li> </ul>	
<b>Content Knowledge</b>	<ul style="list-style-type: none"> <li>Demonstrated mastery of content and grasp of the material.</li> <li>Able to answer all general questions on the topic.</li> </ul>	<ul style="list-style-type: none"> <li>Displayed a general grasp of the material.</li> <li>Demonstrated adequate mastery of the content.</li> <li>Able to answer most general questions on the topic.</li> </ul>	<ul style="list-style-type: none"> <li>Displayed a poor grasp of the material.</li> <li>Demonstrated little mastery of the content. Unable to answer general questions on the topic.</li> </ul>	
<b>Message Delivery</b>	<ul style="list-style-type: none"> <li>Message was targeted at the appropriate audience.</li> <li>Presentation significantly increased audience knowledge of topic.</li> </ul>	<ul style="list-style-type: none"> <li>Presentation was not specific to audience.</li> <li>Presentation was general and vague.</li> </ul>	<ul style="list-style-type: none"> <li>Message would have been better suited for a different audience.</li> <li>Message was unclear and didn't advance audience knowledge on the topic.</li> </ul>	
<b>Creativity &amp; Use of Visual Aids</b>	<ul style="list-style-type: none"> <li>Team was very creative and original in developing their presentation.</li> <li>Visual aids enhanced presentation.</li> <li>Handouts, visual aids, or methods were well coordinated with content.</li> </ul>	<ul style="list-style-type: none"> <li>Minimal thought given to originality or creativity.</li> <li>Visual aids were used, but didn't enhance presentation.</li> <li>Visual aids and hand outs were slightly crowded or too vague.</li> </ul>	<ul style="list-style-type: none"> <li>Presentation lacked creativity and originality.</li> <li>Visual aids were very ordinary and mundane and distracted from the presentation.</li> <li>Poor quality visual aids (or none), hard to read or poorly constructed.</li> </ul>	
<b>Organization</b>	<ul style="list-style-type: none"> <li>Presentation was between 3-5 minutes, didn't seem hurried or too slow.</li> <li>Presentation followed an organized sequence with an introduction, content and conclusion.                             <ul style="list-style-type: none"> <li><b>Opening:</b> included introduction.</li> <li><b>Conclusion:</b> emphasized recommendations or restated call to action.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Presentation was a more than five minutes or less than three minutes.</li> <li>Organization was adequate, but weak.</li> <li>Occasionally wandered and was sometimes difficult to follow.</li> </ul>	<ul style="list-style-type: none"> <li>Presentation was more than seven minutes or less than two minutes.</li> <li>Presentation seemed very hurried or too slow.</li> <li>Information was presented in a disorganized or incomplete way.</li> </ul>	

Evaluator 1) \_\_\_\_\_

Evaluator 2) \_\_\_\_\_

**TOTAL POINTS**

FIRE PREVENTION SAFETY & EDUCATION

Evaluator Notes:

---

---

---

---

---